

Itemized Expense List

Employee Name: George Jackson

Project Title: Product launch GSS-4378

Department Name: Product Management

Trip Purpose: Customer Focus Group Meeting

EXPENSES FOR THE WEEK STARTING : 01/01/1970

DATE	PLACE	DESCRIPTION	PERSONS ENTERTAINED	AMOUNT
11/03/03	Chicago	AIRFARE - Online ticket purchase		\$1,202.34
11/03/03	New York	DINNER - Interviewed territory manager candidate	Mr. Ravi Wilson	\$92.33
11/04/03	New York	BREAKFAST - Customer meeting	White Plains Constructions, Inc.	\$45.08
11/04/03	New York	LUNCH - Prospecting	Sontero, Inc.	\$80.00
11/04/03	New York	ENTERTAINMENT - Golf outing with customer	Plaxis Keene Inc.	\$300.00
11/05/03	New York	BREAKFAST - Meeting with PR firm	Durban Communications Inc.	\$40.50
11/05/03	New York	LUNCH - Group lunch	Junior sales associates - Tim and	\$109.87
11/06/03	New York	BREAKFAST - Customer meeting	Ralph Interior Designers	\$77.29
11/06/03	New York	DINNER - Meeting with distributors	Jean Enterprises, Inc	\$205.06